

**CLASSIFICATION: Community Relations**

**ADOPTED: 12/13/95**

**REVISED: 5/13/98**

**SUBJECT: Commendations and Awards**

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To provide public recognition for outstanding service or achievement by the County Board of Education, any officer, employee, or other person or organization may submit the name of an individual or organization for County Board of Education commendation or award to the County Superintendent of Schools.

Persons proposing the commendation or recognition of an individual or an organization may also suggest a type of recognition which may include, but not be limited to, the following:

1. Plaques or awards for providing the San Diego County Office of Education or community with special, unusual, or long-term assistance.
2. Board resolutions for distinguished service to children and youth of San Diego County.
3. Letter of recognition or proclamation for significant educational achievement and/or service, to be prepared by the County Superintendent of Schools or his/her designee on behalf of the Board.
4. Receptions and other suitable recognition activities.

Commendations and awards may be scheduled for adoption and presentation at regular meetings of the County Board of Education.

Proclamations may be prepared by the County Superintendent of Schools or his/her designee with a minimum of three working days' advance notice from a Board member, whenever possible.